Dated: 02. Nov 2020

Legal Basis: 12th Corona Control Ordinance (CoBeLVO)

Hygiene concept pertaining to extracurricular educational programs as well as to training, advanced and continuing education (with the exception of recreational activities during vacations and youth camps).

The following hygiene rules are to be complied with when providing services in the above-mentioned fields:

- 1. The valid requirements for distance and contact restrictions are ensured by the following measures:
 - a. A distance of at least 1.5 meters between participants is to be maintained, unless the respective applicable Corona Control Ordinance provides otherwise. Access and distance managing measures are to be implemented, including adequately signposted route concepts facilitating one way passages, where possible. Waiting areas (e. g. in front of sales outlets or sanitary rooms) are to show markers for physical distancing.

2. Implementation and organization

- a. The contact traceability of the attendees is to be ensured. The educational institution is to collect the contact data (last name, first name, address, telephone number), as well as the time and date of the attendance in compliance with the German Data Protection Act. The data is to be retained for a period of one month and then to be deleted when this period expires immediately without delay.
- b. The sanitary facilities are admissible in compliance with the required protective measures.
- c. The regulations for catering trade apply to the catering.

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- d. The information and sales stands are to be at least 3 meters apart.
- e. The respective hygiene plans pertaining to sports apply to sports and exercise activities offered at public and private facilities other than schools providing general and vocational education.
- f. The Music Hygiene Concept applies to music activities offered by public and private institutions other than schools for general and vocational education.
- g. Meal cooking can recommence under particularly stringent adherence to the relevant legal provisions for food hygiene, "Good Hygiene Practices" (GHP) and the corresponding HACCP concept.
- 3. Specific mitigation measures for individuals.
 - Individuals showing visible symptoms of a respiratory infection are to be denied access.
 - b. Wearing a mask is mandatory for everyone during the time of stay at the educational institution, also when seated.
 - c. It is mandatory to disinfect or wash hands before entering the event.

 Suitable washing facilities or disinfectant dispensers must be available.
 - d. The existing protective measures and rules of conduct (such as general rules of protection from infection incl. the "sneezing etiquette", evaluation of cold symptoms, etc.) are to be indicated by appropriate signs.
 - e. Visitors and employees are to wear a mouth and nose cover, as far as stipulated by the Corona Control Ordinance in the respective valid version.

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- f. Staff can be protected by a separation screen. If protected by a separation screen or any other adequate safety measures, staff are exempt from the requirement to wear a mouth and nose cover.
- g. Renting objects is not permitted if they cannot be disinfected after use.

4. Measures to be implemented in facilities:

- a. Hand disinfectants, liquid soap and disposable towels are to be provided in sanitary, common and recreational rooms. The rooms are to be cleaned regularly.
- b. The exposure of rooms to aerosols is to be limited to a minimum by applying specific measures. All rooms are to be ventilated thoroughly.

5. Generally applicable:

- a. The body responsible for the facility is to appoint an authorized person on site to be in charge of ensuring compliance with the regulations.
- b. Persons, who are not willing to comply with these rules, are to be denied access or stay in accordance with the house order.
- c. For information on occupational health and safety, reference is made to the SARS-CoV2 occupational safety standards of the Federal Ministry of Labor and Social Affairs (BMAS).
- d. In other respects, the competent authority may, in justified individual cases and upon request, allow exemptions or impose other hygiene requirements, provided that a regulation pursuant to the Corona Control Ordinance is not mandatory, the level of protection appears comparable and the purpose of the Corona Control Ordinance is met.